

By-Laws of

Polar Bear Booster Club
(Adopted October , 2008)

Article I
Objective

The objective of the club shall be to support, promote, encourage, foster and develop interest in all Larimore Public School athletics, activities, clubs and organizations.

Purpose

The purpose of fund-raising will be to support and promote athletics and activities by sponsoring events that raise money for items needed for the existence, maintenance, and or operation of any school sponsored activity. The Polar Bear Booster Club will give fair and equitable consideration to all Larimore Public School sanctioned clubs, activities, events and sports in terms of raising funds. The Larimore Public School shall use its discretion to direct the funds to the overall needs of the Larimore Public School community as a whole.

Article II
Membership and Dues

Section 1

Any interested person may become an active member of the Polar Bear Booster Club upon payment of the annual dues.

Section 2

The amount of the dues for each membership year shall be established by vote of the Executive Board at the May meeting. The membership year shall commence on September 1st and expire on August 31st. Membership shall automatically terminate for nonpayment of dues, terminating all rights and privileges in the Polar Bear Booster club.

Section 3

Any person having an interest in the activities of the Polar Bear Booster Club may attend any general meeting, but shall not having voting rights unless he or she become an active member pursuant to Section 1. If a person desires to have an issue discussed at the general meeting, he/she must contact the President at least 24 hours in advance of the general meeting and request to be placed on the agenda.

Section 4

The Polar Bear Booster Club may elect to establish multiple classes of membership providing varying membership privileges based on the amount of the membership fees established for each such class or other criteria. Each membership shall be entitled to one vote.

Article III **Officers and Duties**

Section 1

The officers of the Polar Bear Booster Club shall consist of President, Vice-President/President Elect, Secretary-Treasurer.

a) The President shall be the chief executive officer and shall, in general, supervise and control the affairs of the club. He/she shall preside at all meetings, shall oversee all committees, and shall perform such duties usually pertaining to the office of President or such other duties as may be assigned from time to time by the Executive Board or the members. The President shall prepare meeting agendas and forward to the Secretary to send out with the meeting notice. The President shall also serve as a liaison between the club and the Larimore School District administration, school administration, and its Athletic Director, and shall represent the club at school or community events.

b) The Vice-President/President Elect shall perform the duties of the President in the absence of the President and, when so acting, shall have all the powers of, and be subject to all the restrictions on the President. The Vice-President/President Elect shall have other powers and perform other such duties as may be assigned from time to time by the Executive Board or the members and shall prepare to assume the duties of President for the following membership year.

c) The Secretary-Treasurer shall keep the minutes of all meetings and actions of the club with the time and place of the meetings, the names of those present at such meetings and the agendas of the meetings. At least three days prior to each meeting, the Secretary-Treasurer shall give notice of the meeting, together with the agenda for the meeting and minutes of the previous meeting. All meeting notices and other materials shall be sent to the membership by email or posted on the Larimore Public School web site. Additionally, the Secretary-Treasurer shall keep and maintain adequate and correct records of the club's business transactions, including accounts of its assets, liabilities, receipts, disbursements, and other matters. The Secretary-Treasurer shall present to the membership at each membership meeting, an account of all transactions and of the financial position of the club, and shall deposit all monies in the name and to the credit of the Polar Bear Booster Club with the Larimore School District. The Secretary-Treasurer shall have other powers and perform such other duties that may be presented by the Executive Board or the general membership.

Section 2

The election of officers shall occur at the fall general membership meeting. Nominations for the officer positions shall be made from the floor at the fall membership meeting. The officers elected shall assume their respective duties and commence their terms immediately following the fall membership meeting.

Section 3

All officers other than the Vice-President/President Elect shall serve a term of one(1) membership year, or until his or her successor assumes the duties of the officer, whichever is later. The Vice-President/President Elect shall automatically succeed to the office of President upon completion of his or her initial term. Any officer vacancy shall be filled by appointment of the Executive Board, and the person selected to fill such vacancy shall hold office for the unexpired term of his or her predecessor. Thus, the President will serve on the Executive Board for at least two (2) consecutive years, the Vice-President/President Elect for at least three (3) consecutive years, and the Secretary-Treasurer for at least one (1) year.

Article IV **Executive Board**

Section 1

The Executive Board shall consist of the elected officers, the immediate Past President, and three (3) general members selected by general membership. The board members shall serve staggered three year terms.

For the first year commencing October 1, 2008, and until the fall general membership meeting, the Executive Board shall consist of four (4) general members selected by general membership, as there is no immediate Past President. Two directors will serve a one (1) year term. One (1) director will serve a two (2) year term and one (1) director will serve a three (3) year term.

Section 2

The function of the Executive Board shall be to manage and direct the affairs of the club, fulfill the responsibilities approved and directed by the membership, and take such actions as may be required within the scope of these bylaws for the good of the club between regular membership meetings.

Section 3

A simple majority vote of the Executive Board members present shall be required in order to approve any business brought before the Executive Board.

Article V

Committees

Section 1

There shall be such committees appointed from the general membership as deemed necessary by the Executive Board or the general membership to properly execute all of the Club's programs and activities.

Section 2

Committee chairpersons shall be appointed by the President.

Section 3

The term of each committee shall be determined by the Executive Board or general membership, and may be perpetual with a revolving membership.

Article VI

Meetings

Section 1

Regular meetings of the membership shall be held at least times annually, with at least one meeting in the fall, the winter, and the spring, and at any other times as deemed necessary by the Executive Board. All meetings shall be held at such time and place as established by the Executive Board.

Section 2

A simple majority vote of the general membership present shall decide any matter brought before the club, except as may otherwise be provided in these bylaws.

Section 3

A quorum will consist of a minimum of seven members for purpose of this Article.

Section 4

All meetings of the Club shall be conducted in accordance with Robert's Rules of Order Newly Revised, to the extent that they are not in conflict with any provision of these bylaws.

Article VII

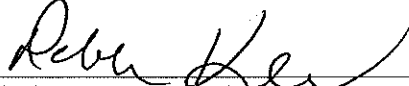
Amendments

These bylaws may be amended by a two-thirds vote of the members present at any general meeting. Any proposed amendment shall first be placed on the agenda for consideration

and debated at the general meeting preceding the meeting at which the vote on the amendment occurs.

Approved on _____, 2008

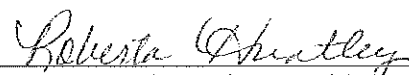
By the Board:

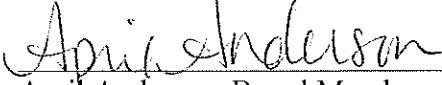

Debbie Kleven, President



Tanya Hunt, Secretary/Treasurer


Jan Verdi, Board Member


Tammy Hofen, Board Member


Roberta Huntley, Vice-President


April Anderson, Board Member


Mike Johnson, Board Member